



**City of Duluth Communications Office**

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**SUBJECT:** Duluth Workforce Development announces new medical office training course

**BY:** Kelli Latuska, Public Information Officer

## **Duluth Workforce Development announces new medical office training course**

[DULUTH, MN] Duluth Workforce Development, along with community partners, announces a new medical office training course. Introduction to Medical Office training may be your first step into a fulfilling career in healthcare. Duluth Workforce Development and SOAR Career Solutions, in partnership with Duluth Adult Education, and Lake Superior College, are offering this 16-week medical office training in preparation for front office and patient registration positions at clinics, hospitals, and other healthcare facilities in Duluth and the surrounding region.

Participants in this program will gain skills in Microsoft suite software, scheduling, and medical terminology and can earn up to 4 college credits. Participants may qualify to take this training at no cost to them.

Classes will be a mix of online and in-person sessions and will feature interactions with area employers including Essentia Health and St. Luke's. Classes are scheduled to run April 29-August 15, 2024.

For more information on eligibility and how to get started, potential participants may contact Heather Rickerl at 218.722.3126 x 2409 or by e-mail at [hrickerl@soarcareers.org](mailto:hrickerl@soarcareers.org) or Ali Haworth at 218.730.5235 and [ahaworth@duluthmn.gov](mailto:ahaworth@duluthmn.gov).

Duluth Workforce Development is part of CareerForce, offering training and employment services to youth and adults living in Duluth and surrounding communities. SOAR Career Solutions is a Duluth nonprofit whose mission is to inspire personal transformation through career development. SOAR provides both re-entry and employment services to help move people into sustainable employment and contribute to a prosperous community.

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